



Regular Meeting of the Measure J Citizens' Bond Oversight Committee

February 10, 2021

3:30 – 4:30 pm

Michell K-8 School Mini-Tour (Optional)

1001 Elaine Avenue, Livermore, CA 94550

6:30 – 8:30 pm

Bond Department Conference Room

3266 Constitution Drive

Livermore, CA 94551

Meeting Minutes Adopted 4-14-21

1.0 Call to Order

Committee Chair Vaughn Draggoo called the meeting to order at 6:35 pm. Eric Hom was introduced to the Committee as a new member who will be representing the Business Community. In attendance in person were CBOC members Vaughn Draggoo, Eric Hom, and Isidore Loth. In attendance via teleconference were Karie Chamberlain, James Fisher, Kevin Lalor, and Will Macedo.

2.0 Visitors / Public Comments

There were no visitor or public comments.

3.0 Minutes

3.1 Approval of the December 9, 2020 Meeting Minutes. There was a motion to approval the minutes by Macedo, seconded by Fisher. Roll call was taken, 4 Ayes, 0 Nays, 2 Abstain, approved the minutes.

4.0 Measure J Update

4.1 Lemos gave an Optional in person Mini-Tour Michell K-8 School from 3:30-4:30 pm. Tour included an overview of the project and walk through the project site including, gymnasium, classroom building with review of stem, maker space, and hallway spaces. Site plans were briefly reviewed with key elements pointed out.

4.2 McNeely presented a Powerpoint updating the Michell K-8 Project for those who were not able to attend the tour. Project highlights, schedule, and furniture pilot were discussed. New graphic for classroom building hallway was also showcased.

5.0 Financial Update

5.1 Kinder shared Financial Report totals through January 31, 2021. The Committee asked when the next Bond sale would occur. Kinder shared that the timeline could possibly be summer or fall 2021 but will depend on cash flow and obtaining the lowest interest rate.

5.2. Scillitani shared an overview of the new Keystone financial system. Sign in with the new login/password and how to access the financial reports was presented. The Committee was encouraged to test the new system and contact Scillitani with any questions.

6.0 Information Requested by the Committee/Committee Business

- 6.1** McNeely suggested that in lieu of a mini-tour in April, we tour the (3) main projects, East, Michell, and Livermore High School in June for our year end tour. The Committee was in agreement and suggested including the Board and other agency partners. McNeely will extend invitations to the Board, Superintendent, and City Officials.

- 6.2** The CBOC Draft Annual Report was discussed. Suggestions made by the Committee were: additional photos of actual work during the 2019/2020 school year, removing some photos (including renderings) to have less photos but larger in size, including photos with students if possible, and including a photo of the pilot furniture Committee. Bond Department to send Bailey revisions/edits to the photo page requested by Committee. Committee also suggested adding verbage to contact the District if interested in applying to be on the CBOC Committee to encourage new members. Draggoo to send final draft to Committee for approval and final Annual Report to be approved at the April 14, 2021 meeting. Board presentation of the Annual Report will follow.

- 6.3** Categories and terms on the Committee Roster were discussed. There will be (5) members whose terms will end June 30, 2021 due to the (3) consecutive term limit. Once a member is off the Committee for (1) term, they may return to serve for another (3) terms. Of particular importance is to fill the category of "member of bonafide taxpayer organization". Current Committee members volunteered to reach out to see if they can recruit new members to fill their current positions.

- 6.4** Community newsletter was discussed; updated prices to advertise in the Independent were discussed. Lalor suggested having the Committee write their own article and submit to be published in the Independent which would be a no cost option. Draggoo volunteered to start a draft with further input from the Committee.

7.0 Next Meeting Dates

- 7.1** Annual Calendar Review was distributed.
- 7.2** Next meeting scheduled for April 14, 2021.

8.0 Adjournment

There being no further business, Lalor motioned to adjourn the meeting, seconded by Macedo. Roll call was taken; 7 Ayes, 0 Nays. Meeting was adjourned at 7:44 pm.